

Hartfield Animal Hospital

PO Box 127
10948 General Puller Highway
Hartfield, VA 23071
voice: 804-776-9219
fax: 804-776-8026

FINANCIAL POLICY

ALL ROUTINE SERVICES MUST BE PAID AT THE TIME OF SERVICE

We accept cash/checks, Visa, MC, Discover and American Express for the amount of the fee only. All professional service fees and prescriptions must be paid in full at the time the pet is dismissed from the hospital.

WE WILL HOLD CHECKS TO BE CASHED AT A LATER DATE WITHIN 30 DAYS OF THE TIME SERVICES ARE RENDERED.

The check must be dated for the day services are rendered, but then will be held until the date you request it to be deposited, as long as it is within 30 days of the date of service. In cases where the total fee is more than \$100, a check for \$100 must be provided to be cashed within the 30 day holding period. The balance in excess of \$100 may be paid by another check which will be held up to 60 days after the day services are rendered. There is a 1 ½% (minimum \$4/month) **SERVICE CHARGE** after the first 30-day period.

A MINIMUM OF 50% OF THE ESTIMATE IS REQUIRED AS A DEPOSIT AT THE TIME OF ADMISSION FOR ALL MAJOR SURGERY/HOSPITALIZATION.

A MONTHLY BILLING CHARGE WILL BE ADDED TO ALL BILLING ACCOUNTS EACH MONTH TO COVER THE COSTS OF THE BILLING PROCEDURE. In other words, there is a "discount" given to all clients who pay for services when rendered and do not require the additional expense of a monthly bill. No billing fee will be charged if the client pays BEFORE the monthly statement is sent out. All payments are due by the 20th of each month.

Interest of 1 ½%/month (18%/year) will be charged to ALL accounts over 30 days past due. A MINIMUM OF \$4.00 will be charged.

FINANCIAL POLICY CONTINUED

If your account is referred for collection, a 40% collection fee will be added to your balance.

I HAVE READ & AGREE TO THE TERMS OF THE FINANCIAL POLICY.

SIGNATURE

DATE